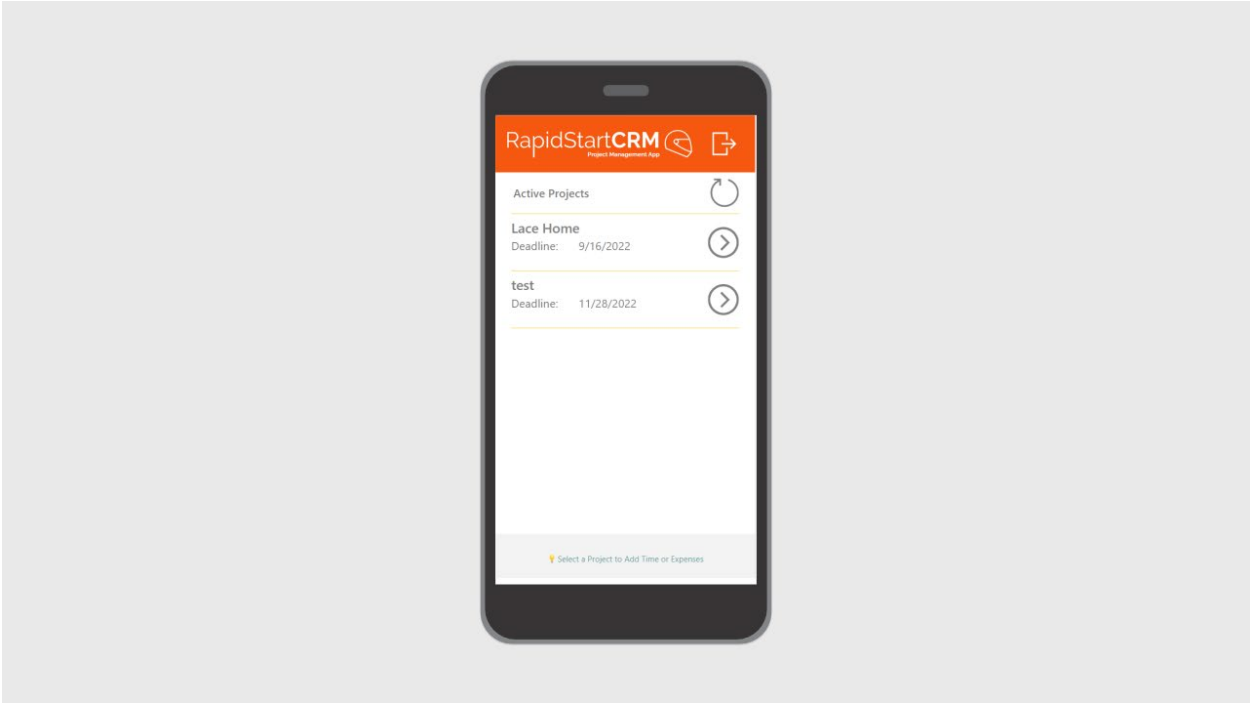
RapidStart**CRM** Quick Guide for Project Mobile App

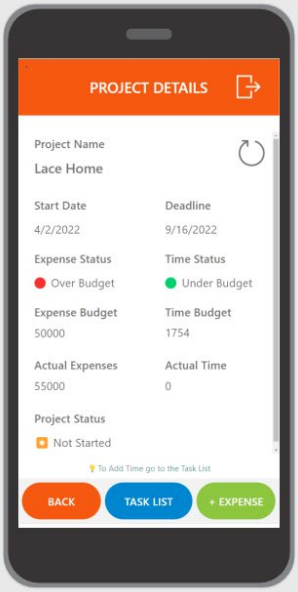
As a Project user in your organization, you have access to the RapidStartCRM Project Mobile App. To start using it follow these steps.

Open your iPhone or Android device and go to your phone app store. Search for “Power Apps” by Microsoft and install it. Then, open Power Apps and look for the RapidStartCRM Project Mobile and open the app.

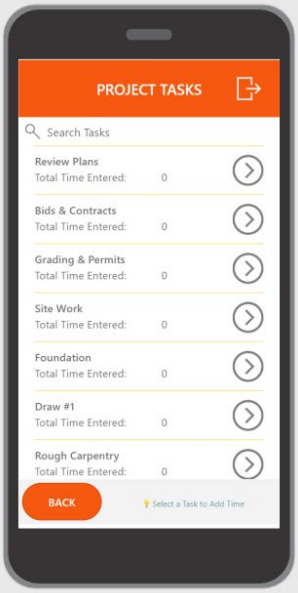


All Projects that you have access to will appear on app home page. You can open a Project Record by Clicking on the arrow.

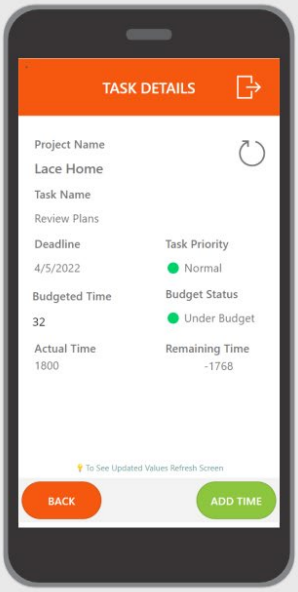
Adding Time



The Project Details provides the information about the Project. To Add Time, Click on the Task List button.



Select the arrow next to the task you want to add time to.

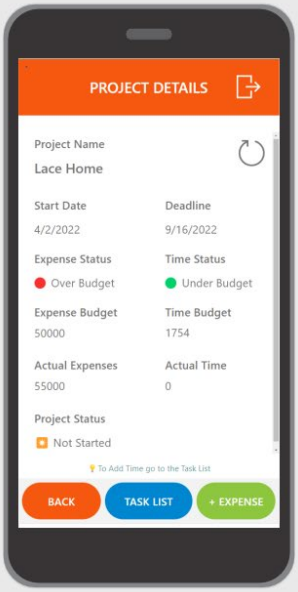


Confirm this is the correct task and click Add Time Button

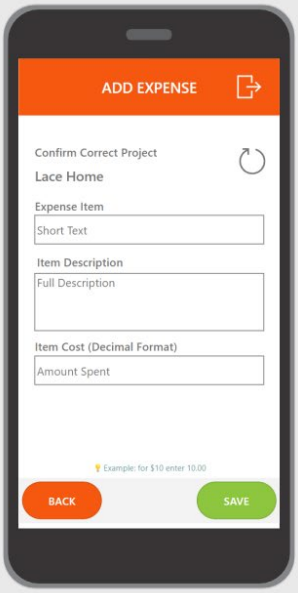


Enter a description, add the time in decimal format and Save.

Adding Expense



From the Project Details screen, click the "+ Expense" button.



Fill in the fields and click Save.

End of Guide